

MINUTES
STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES
June 15, 2007

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, June 15 2007, at 9:00 a.m., in Room 507 of the Education and Research Center in Jackson, Mississippi.

Members present: Mr. Chip Crane, Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Mr. Bruce Martin, Dr. Dorothy Nelson, Mr. Ed Perry and Mr. George Walker.

Members not present: Mr. Max Huey, Mr. Napoleon Moore and Mrs. Brenda Yonge.

Staff in attendance: Dr. Wayne Stonecypher, Dr. Randall Bradberry, Mrs. Deborah Gilbert, Dr. Jason Pugh, Dr. Larry Day, Mrs. Janet Dominy, Mr. Ray Smith and Mrs. Denise Walley.

Guests in attendance: Dr. Reginald (Reggie) Sykes and Ms. Reba Jackson – Institutions of Higher Learning (IHL); and Mr. Chuck Rubisoff – Office of the Attorney General.

CALL TO ORDER

Mr. George Walker called the meeting to order at 9:00 a.m.

PRELIMINARIES

Mrs. Pat Dickens gave the invocation.

Approval of the Minutes of the May 17 - 18 2007 Meetings

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Bruce Martin, the Board **voted unanimously** to approve the minutes of the May 17 - 18, 2007 meetings.

Approval of Agenda

Mr. Bruce Martin stated that he had been asked by Dr. Bill Scaggs to request that an update on the Montgomery Institute be given by Dr. Stonecypher. Upon a motion by Mr. Bubba Hudspeth and a second by Mrs. Patricia Dickens, the Board **voted unanimously** to approve the agenda as presented.

REPORTS/ACTION

Executive Director's Report

Dr. Stonecypher began by reporting on the Montgomery Institute's involvement in the WIRED Grant, an initiative to develop entrepreneurs, increase leadership in local communities and build up the economic development for Western Alabama and Eastern Mississippi. The Montgomery Institute is also involved with the Community College Leadership Program, which several of the SBCJC staff members have completed. The Montgomery Institute would like to work through the community colleges to coordinate funds for development of new business in Mississippi.

Dr. Stonecypher related that he had proposed to the Presidents at the Legislative

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Workshop earlier this month consideration of a study to look at the make up of the Boards of the community colleges. The College Boards are partially made up of superintendents of education (in the secondary system). He also recommended looking at proposing legislation to increase the millage rate that the colleges receive.

Dr. Stonecypher shared copies of two (2) articles that were published in the Natchez Democrat, shown as "Exhibit D".

Mr. Michael Heindl, the Program Specialist for Career Technical Education at the SBCJC office, has recently accepted a Dean of Students position at Hinds Community College, Rankin and Academic/Technical Center Campuses. He will start the new position on July 1, 2007. Therefore, the Career/Technical Division will be searching for a replacement in the near future.

Dr. Stonecypher related that he has talked with the presidents regarding the desire to construct a new Community and Junior College Center, as discussed at the last Board Meeting. The presidents have agreed to support the SBCJC in obtaining bond money for its construction.

Dr. Reggie Sykes introduced Ms. Reba Jackson, a graduate intern working in his office at the Institutions of Higher Learning. Dr. Sykes stated that he, along with a sub-committee, is working on a new process to keep the Articulation Agreement between the two-year and four-year colleges updated and accurate. He plans to have the updated version of the Articulation Agreement on the IHL website by the end of this month. He is also reviewing the on-line science courses that are being offered through the community colleges but are not accepted by the University of Mississippi Medical Center.

MACJC Report

Dr. Bradberry was asked to give the MACJC report of the May 2007 meeting in Dr. Cole's absence. The Association heard a presentation from Mr. Phil Bryant and Mr. Chip Reynolds from the State Auditor's Office.

Mr. Chad Jennings attended the meeting to kick-off the new Blackboard initiative. Mrs. Audra Kimble, Director of Distance Learning, hosted a reception in her home the night before the Association meeting.

Ms. Lanelle Kellum attended the meeting and invited the Association to attend the 2007 Mid-South Partnership Summer Fellowship Meeting.

Mr. E.J. Gregory, with Duncan Williams, Inc., provided information on the investment bankers company, which is a family owned firm based out of Memphis, Tennessee. The company underwrites bonds for the state, school districts and community colleges.

Mr. Jim Tucker and Mr. Steve Browning provided handouts regarding the Notification Delivery Network (NDN), describing its features and services.

Mr. Bill Kehoe and Mr. Wayne Kincaid from Capital Construction Supplies, LLC, made a presentation to the Association.

Dr. Bradberry stated that Mr. Mike McClelland has resigned from his position as chair of board at Jones County Community College and as chair of the MACJC Trustees Association. Therefore, Mr. Roy Winkworth, a board member of Copiah-Lincoln Community College that has been serving as vice chair, will step up to serve as chair of the Association.

Career and Technical Report

Dr. Jason Pugh reported the following program requests, as shown in "Exhibit A":

Program Change:

East Central Community College –Technical Certificate, Massage Therapy. The SBCJC office is waiting for approval from the Massage Therapy Board before requesting approval from the SBCJC Board.

Upon a motion by Mrs. Pat Dickens and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the revised Career and Technical Education Articulation Agreement, as shown in "Exhibit A".

Workforce Report

Dr. Pugh reviewed the Workforce Budget Report and the Grants Activity Report; both are shown as "Exhibit B".

Dr. Pugh stated that to date 536 Career Readiness Certificates (CRC) have been issued.

Dr. Pugh reported that he recently attended a National Governor's Association forum on Postsecondary and Workforce Education. He was invited by the Governor's Office and attended the meetings with several of the Governor's staff members.

The State Workforce Investment Board (SWIB) Executive Committee met on June 13, 2007. The full board is expected to meet June 20, 2007.

Mr. Walker read from a report published in a publication created by the Mississippi Manufactures' Association.

Accountability and Technology Report

Dr. Day stated that EdNet has not met since he last reported to the Board. Also, no additional requests for location of classes have been submitted by the colleges.

Program Report

Dr. Bradberry reported on the **Commission on Proprietary Schools and College Registration (CPSCR)**. The Commission approved three (3) renewals; three (3) new program requests; 52 new instructors; two (2) new agent permits; two (2) renewal agent permits; and an exemption for one (1) school (given to Hewitt-Jackson, who provide individuals instruction on filing their own taxes). The Commission collected \$5,426.87 during the month of June in fees, bringing the FY 07 total to \$73,271.82. There are presently 44 schools registered (29 in-state/15 out-of-state). See "Exhibit F" for additional information.

Dr. Bradberry provided a draft copy of a proposed bumper sticker promoting the community colleges; see "Exhibit E". The bumper sticker slogan was taken from the "Mississippi Values" theme that a consultant group presented for promotion of the community colleges on legislative material. Prices quoted are as follows:

Signs First of Metro	5,000	Two-color	27 cents each
Signs First of Jackson	5,000	Two-color	24 cents each (23 cents each for 6,000)

Recommendations were to make "Mississippi's Community & Junior Colleges" larger; and use words such as "education, training, accessible and affordable" instead of "strength, courage and will". Mr. Walker asked that the idea and price be brought to the Presidents at their next meeting and a decision be made on who would pay for the stickers.

Legislative Report

Dr. Bradberry provided to the Board a compact disk of legislation regarding the colleges and the SBCJC office that passed the legislature during the 2007 session.

Finance Report

Mrs. Deborah Gilbert reviewed the items on the Finance Agenda as follows:

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the **Education Enhancement Fund Disbursement for June 30, 2007** from funds 4080 and 4110 in the total amount of \$ 3,213,260. See "Finance Attachment 1".

Upon a motion by Mr. Ed Perry and a second by Mr. Bruce Martin, the Board **unanimously approved** the following purchasing requests for the Technology Division:

5 HP Proliant Rack Servers (\$44,500) and 5 Intel XEON processors (\$7,500), for a total of \$52,000 to **Venture Technologies**; shown as "Finance Attachment 2a".

Ironport C350 Appliance (Spam Filter) in the amount of \$24,990 to **DPSciences Corporation**; shown as "Finance Attachment 2b".

Memorandum of Understanding for SBCJC to provide full bandwidth on the SBCJC 500 MB Internet connection to IHL for \$1,000 per month; shown as "Finance Attachment 2c".

Memorandum of Understanding between AT&T and the SBCJC to clarify ITS negotiated contract; shown as "Finance Attachment 2d".

Upon a motion by Mr. Ed Perry and a second by Mr. Chip Crane, the Board **voted unanimously** to approve the **FY 2009 Budget Requests for Support and Administration**, as outlined in "Finance Attachment 3".

Mrs. Gilbert reviewed **Financial Statements for Funds 2291 and Special Funds** as of May 31, 2007; shown as "Finance Attachments 4a and 4b".

Upon a motion by Mr. Bubba Hudspeth and a second by Mrs. Pat Dickens, the Board **unanimously approved** the proposed **General Fund Disbursements from Fund 2298 for July 2007 (FY 2008)**, as shown in "Finance Attachment 5".

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Chip Crane, the Board **unanimously approved** the **Guidelines for Disbursement of Education Technology Funds for FY 2008**, as shown in "Finance Attachments 6".

Upon a motion by Mr. Ed Perry and a second by Mr. Bubba Hudspeth, the Board **unanimously approved** the **5-Year Plan and Projects Funded with funds from HB 246**, as presented by Dr. Larry Day and shown in "Finance Attachment 7a & 7b".

Mississippi Delta Community College's Request for a Permanent Location at Greenwood

Dr. Stonecypher explained the request made by Mississippi Delta Community College to have the MDCC Greenwood Center as a permanent instructional location. A copy of the request letter by Dr. Larry Bailey is attached as "Exhibit C".

Upon a motion by Dr. Dorothy Nelson and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve the Mississippi Delta Community College Greenwood Center as a permanent location.

Travel Authorizations

No travel authorizations were requested.


Executive Director Search Committee

Mr. Walker recommended that advertisement and request for applications take place in early August 2007. Mr. Walker will appoint four (4) members to serve on the committee that he will chair, to review the applications and choose those that are qualified for interviews. Mr. Walker will call the select members to serve and notify them via telephone in the very near future.

ADJOURNMENT

There being no further business the meeting was adjourned at 11:09 a.m.


Mr. George Walker, Chairman


Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Career Technical Division Report -----	A
Workforce Division Report -----	B
Mississippi Delta Community College's Request for Permanent Location at Greenwood -----	C
News Articles -----	D
Proposed Bumper Sticker -----	E
Education Enhancement Fund Disbursements – June 30, 2007 -----	Finance Attachment 1
<i>Purchasing Approvals:</i>	
Venture Technology-----	Finance Attachment 2a
DPSciences Corporation -----	Finance Attachment 2b
Memo of Understanding for SBCJC to provide full bandwidth to IHL-----	Finance Attachment 2c
Memo of Understanding between AT&T and the SBCJC -----	Finance Attachment 2d
FY 2009 Budget Requests for Support and Administration -----	Finance Attachments 3
Financial Statement for Funds 2291 & Special Funds as of May 31 -----	Finance Attachment 4a & 4b
General Fund Disbursements – Fund 2298 for July 2007 (FY 2008)-----	Finance Attachment 5
Guide for the Disbursement of Education Technology Funds – FY 2008 -----	Finance Attachment 6
Capital Improvements: 5-Year Plan and HB 246-----	Finance Attachments 7a & 7b